

# Secretarial Reference

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building on recent revisionist histories of the quality and ability of the late medieval clergy this is a comprehensive survey of the ordinations of priests at the roman curia during the pontificates of pius ii 1458 1464 and paul ii 1464 1471 this period has often been presented as one of stasis within the catholic church falling between the conciliar movement of the first half

of the fifteenth century and the protestant reformation and counter reformation of the sixteenth century however the authors argue that this period was one of gradual reform whereby the church attempted to define and control the quality of the clergy the study analyses archival documentation to reconstruct exactly how young men entered a clerical career and also what influence practices at the curia had on wider clerical ordinations the book concentrates especially on the role of the apostolic penitentiary in controlling the quality of priest candidates and on the role of camera apostolica in carrying out ecclesiastical ordinations in the papal curia in considering the rules of who could enter the clerical career and also why and how these rules might be circumvented this book sheds new light on the late medieval clergy

like the zombies ghouls and vampires which inhabit many of its books the popularity of horror fiction is unstoppable even if you don t happen to be a fan yourself you won t be scared to advise readers on finding their next great fright thanks to the astute guidance provided by horror expert spratford in her updated guide this definitive resource for library workers at any level of experience or familiarity with horror fiction details the state of the genre right now including its appeal factors and key authors assisting readers in getting up to speed quickly presents ten annotated lists of suggested titles all published since 2000 each with a short introduction providing historical context delves into horror movies tv shows podcasts and other formats and offers abundant marketing advice programming options and pointers on additional resources

the united nations world water assessment programme wwap is hosted and led by unesco wwap brings together the work of 31 un water members as well as 38 partners to publish the united nations world water development report wwdr series the annual world water development reports focus on strategic water issues un water members and partners all experts in their fields contribute with latest findings on a specific theme this edition of the world water development report focuses on water and jobs and seeks to inform decision makers inside and outside the water community about the importance of the water and jobs nexus for the social and economic development and environmental sustainability of countries rich and poor the importance of water for jobs across economies is such that this report could be subtitled no water no jobs indeed a great majority of jobs are dependent upon water and therefore increasingly at risk under conditions of water scarcity t

have you ever wondered what makes the mediterranean diet so healthy do you enjoy olives tomatoes chouriço and mozzarella basil rosemary and oregano grapes figs and dates and would you like to learn more about the substances they contain then this book is for you the mediterranean diet designated as an intangible cultural heritage of humanity has a reputation of being particularly beneficial to your health and for reducing the risk of diseases like cardiovascular disorders read this book to find out which chemical compounds contribute to these health benefits typical ingredients of the mediterranean diet include olive oils fresh and dried vegetables and fruits cereals moderate amounts of fish dairy and meat and various

condiments and spices typically accompanied by wine and infusions the book will introduce you to the most typical ingredients providing information about their use in mediterranean cuisine and explaining more about the healthy substances they contain from their chemistry to their occurrence in the foods and the resulting intake summarizing important facts and data from available scientific literature this book even gives recommendations for guidelines to a healthy diet guidelines that are becoming more and more important in recent years it has been observed that nutritional habits in the geographical area have started to deviate further and further away from the typical mediterranean nutritional pattern representing an alarming trend that this book also critically addresses since the who has reported increases in obesity and malnutrition in the mediterranean area illustrations of important chemical compound structures as well as appetizing photos of select ingredients for mediterranean dishes accompany the text

designed as a highly visual and practical resource to be used across the spectrum of lifelong learning ballweg s physician assistant 7th edition helps you master all the core competencies needed for physician assistant certification recertification and clinical practice it remains the only textbook that covers all aspects of the physician assistant profession the pa curriculum and the pa s role in clinical practice ideal for both students and practicing pas it features a succinct bulleted writing style convenient tables practical case studies and clinical application questions that enable you to master key concepts and clinical applications addresses all six physician assistant competencies as well as providing guidance for the newly graduated pa entering practice includes five new chapters what is a physician assistant and how did we get here effective use of technology for patient centered care success in the clinical year transitioning to practice and working in teams and finding your niche features an enhanced focus on content unique to the pa profession that is not readily found in other resources more illustrations for today s visually oriented learners a more consistent format throughout and a new emphasis on the appropriate use of social media among healthcare professionals provides updated content throughout to reflect the needs of the pa profession including new content on self care for the pa to help prevent burnout suicide and other hazards faced by healthcare professionals guides students in preparation for each core clinical rotation and common electives as well as working with special patient populations such as patients experiencing homelessness and patients with disabilities includes quick use resources such as objectives and key points sections for each chapter tip boxes with useful advice abundant tables and images and more than 130 updated case studies enhanced ebook version included with purchase your enhanced ebook allows you to access all of the text figures and references from the book on a variety of devices as well as exclusive ebook chapters a primer on learning objectives a primer on item writing and a primer on team based learning

health information exchange hie navigating and managing a network of health information systems allows health professionals to appropriately access and securely share patients vital medical information electronically thus improving the speed quality safety and cost of patient care the book presents foundational knowledge on hie covering the broad areas of

technology governance and policy providing a concise yet in depth look at hie that can be used as a teaching tool for universities healthcare organizations with a training component certification institutions and as a tool for self study for independent learners who want to know more about hie when studying for certification exams in addition it not only provides coverage of the technical policy and organizational aspects of hie but also touches on hie as a growing profession in part one the book defines hie describing it as an emerging profession within hit informatics in part two the book provides key information on the policy and governance of hie including stakeholder engagement strategic planning sustainability etc part three focuses on the technology behind hie defining and describing master person indexes information infrastructure interfacing and messaging etc in part four the authors discuss the value of hie and how to create and measure it finally in part five the book provides perspectives on the future of hie including emerging trends unresolved challenges etc offers foundational knowledge on health information exchange hie covering the broad areas of technology governance and policy focuses on explaining hie and its complexities in the context of u s health reform as well as emerging health it activities in foreign nations provides a number of in depth case studies to connect learners to real world application of the content and lessons from the field offers didactic content organization and an increasing complexity through five parts

foreword the current global economic context will the international financial crisis be surmounted or revisited economic growth and stabilization in central america and the dominican republicin 1990 2011 labour markets inequality and poverty central america and the dominican republic role in the world economy and structural change the balance of payments and economic growth in central america and the dominican republic macroeconomic policy main instruments and objectives reflections on a macroeconomic policy for development bibliography annex

learn how to perform the full range of radical pelvic procedures with this comprehensive text and atlas radical and reconstructive gynecologic cancer surgery is the first text to encompass the full range of extirpative and reconstructive surgical procedures required to treat locally advanced and recurrent pelvic cancers it is a unique blend of clinical best practices and a detailed surgical atlas with numerous high quality photographs and illustrations the book reflects the integrated multidisciplinary team approach necessary for the effective management of these cancers the surgical chapters follow a consistent presentation that includes background indications and clinical applications anatomical considerations preoperative preparation surgical procedure postoperative care and long term outcomes radical and reconstructive gynecologic cancer surgery is divided into three main parts part 1 covers the historical evolution of radical pelvic surgical procedures and provides an anatomical review of pertinent pelvic and abdominal visceral vascular and bony structures as a foundation for the detailed descriptions and illustrations of the surgical procedures that follow part 2 consists of the extirpative procedures organized by system physiology and anatomic region in a text and atlas format the detailed illustrations are complemented by

operative photographs that emphasize the practical or how to aspects of each procedure part 3 includes comprehensive coverage of the full range of reconstructive procedures and surgical options available to optimize patient outcomes as well as a chapter on rehabilitation quality of life issues and symptom management

evidence based information on the care of children from birth through adolescence in an easy to use find it now presentation current diagnosis treatment pediatrics 21e delivers concise up to date and clinically relevant coverage of how to assess and treat common disorders in children known as the on the go guide to pediatrics the book features the easy to follow lange current outline presentation which consists of problem essentials of diagnosis and treatment clinical features treatment prognosis written by experienced pediatricians to ensure that every chapter reflects the needs and realities of day to day practice this is an essential resource for pediatricians family practitioners physician assistants nurses and nurse practitioners and the critical care unit emphasizes the clinical aspects of pediatric care while also covering important underlying principles provides a quick authoritative guide to the diagnosis understanding and treatment of a wide range of pediatric medical conditions includes detailed description of diseases as well as the diagnostic and therapeutic procedures organized by general topics as well as by organ systems presented in time saving lange current outline format problem essentials of diagnosis typical features clinical findings differential diagnosis treatment prognosis delivers concise overviews of important pediatric health concerns including childhood nutrition and eating disorders substance abuse psychiatric disorders child abuse oral medicine and dentistry immunization and emergencies and injuries

evidence based information on the care of children from birth through adolescence in an easy to use find it now presentation current diagnosis treatment pediatrics 21e delivers concise up to date and clinically relevant coverage of how to assess and treat common disorders in children known as the on the go guide to pediatrics the book features the easy to follow lange current outline presentation which consists of problem essentials of diagnosis and treatment clinical features treatment prognosis written by experienced pediatricians to ensure that every chapter reflects the needs and realities of day to day practice this is an essential resource for pediatricians family practitioners physician assistants nurses and nurse practitioners and the critical care unit emphasizes the clinical aspects of pediatric care while also covering important underlying principles provides a quick authoritative guide to the diagnosis understanding and treatment of a wide range of pediatric medical conditions includes detailed description of diseases as well as the diagnostic and therapeutic procedures organized by general topics as well as by organ systems presented in time saving lange current outline format problem essentials of diagnosis typical features clinical findings differential diagnosis treatment prognosis delivers concise overviews of important pediatric health concerns including childhood nutrition and eating disorders substance abuse psychiatric disorders child abuse oral medicine and dentistry immunization and emergencies and injuries

the classic on the go guide to pediatric practice and most up to date resource on the diagnosis understanding and treatment of the medical problems of children from birth through adolescence a doody s core title for 2017 known as the go to resource for pediatric care current diagnosis and treatment pediatrics is updated every two years to keep it relevant concise and practical enough for everyday use as always the 23rd edition contains critical updates current diagnosis and treatment pediatrics twenty third edition features the popular easy to follow lange current outline format problem essentials of diagnosis and treatment clinical findings differential diagnosis treatment and prognosis the content is organized by general topics as well as by organ systems this guide provides concise evidence based information on a wide range of pediatric medical conditions and topics including childhood nutrition and eating disorders substance abuse psychiatric disorders child abuse oral medicine and dentistry immunization and emergencies and injuries with its comprehensive scope and clinical focus there is no better more usable resource for your pediatric practice and no text so up to date why current diagnosis and treatment pediatrics is the ultimate clinical companion all topics are thoroughly updated with the latest research findings includes specific disease prevention recommendations extensive use of decision speeding diagnostic and treatment algorithms and tables up to date references with unique identifiers pubmed pmid numbers allow for rapid review of the evidence based source material written by experienced pediatricians to ensure that every chapter reflects the needs and realities of practice complete with valuable guide to normal laboratory values

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